

Latton Parish Council Extraordinary Meeting  
12<sup>th</sup> January 2016 - 7.30pm in the Village Hall  
Minutes

1. Apologies: Rev Phil Bradley

Present: Sally Moody (Head of Governance & Property for Bristol Diocese), Keith Bowen, Stuart Dagnall, Jim Donovan, Phil Winfield, Jon Dearsley, Peter Rawsthorne, Jean Richardson, Elisabeth Beaumont, Councillors Graham Blunden, Chris Lennon & Bev Blunden (Clerk)

2. Summary from last Meeting – 22.9.15: The following list of action points were formed from discussion.

3. Declarations of interest: None

4. Reporting back on action plan from 22.9.15 for Village Hall:

- Parish Council to discuss whether they want to set a date for the closure of the Village Hall (Bev): at the meeting of Latton Parish Council on 9.11.15 “all Councillors agreed that Latton Parish Council would continue to maintain the Village Hall for 12 months maximum from 9 Nov 2015. The decision would be reviewed, if necessary, in a year’s time.” The PC is concerned about legality of maintaining Hall.
  - Parish Council to discuss whether they will contribute towards upkeep of the reordered Church (Bev): at the meeting of Latton Parish Council on 9.11.15 “all Councillors agreed that Latton Parish Council would pay for the usage (eg for meetings) but would not contribute towards the upkeep of the reordered Church, since they do not own the building.” The Parish Council is concerned about the legality of maintaining a building which does not belong to them.
  - Written confirmation from the Diocese that proceeds from the sale of the Village Hall will only be used for reordering the Church (Phil B): although written confirmation has not been obtained, Sally assured the meeting that all proceeds from the sale of the Village Hall will be used for reordering the Church. There was a query as to whether this amount would be net proceeds (after selling costs were deducted).
  - Engage Diocese to find out their view on reordering Church & what they want in the building (Phil B): this will be done through involvement of the Diocese Advisory Committee (DAC).
  - Church wardens to ask members for comments & record in PCC minutes (Phil W): Phil assured us that there would be no objections from Church members.
  - Invite residents to form a management committee (Chris): residents are welcome to attend meetings.
  - Update reordered Church plan & costs to form a more practical proposition (Jim & Keith): A paper about the reordering written by Jim & Keith & was distributed by email before the meeting. Sally commented about the correctness of the content of the paper, including:
    - i. The next stage is for the DAC to be asked to visit the Church, to give informal advice on the proposal and to consider what assistance members can offer the PCC in the preparation of a Faculty Application to the Chancellor of the Diocese for reordering the church. (The DAC makes recommendations, but it is the Chancellor who gives permission for a church reordering.)
    - ii. The PCC is at liberty to form a steering group to manage tasks, including:
      - the preparation of the faculty application,
      - the fund-raising for the project,
      - eventual work to be carried out if & when a Faculty is granted & if & when sufficient funds are raised. This group would be a sub-committee of the PCC.
    - iii. The PCC can ask DAC for assistance with wording of its Statement of Significance & Statement of Need. A list of budget costs from Arnold Bartosch Ltd was distributed. It was estimated £425,000 would be needed.
5. Future action plan for Village Hall:
- Sally to put contact with DAC in motion & then contact Church Wardens (within one month)
  - PCC to produce Statement of Need in consultation with DAC
  - Stuart to write terms of reference for Steering Group
  - PCC to keep PC informed of developments & invite PC reps to meetings, when required.
6. Date of next meeting: to be advised by PCC

IT SHOULD BE NOTED THAT THE PCC HAS THE FULL SUPPORT  
OF LATTON PARISH COUNCIL IN THE CHURCH REORDERING.